

## **Film Archive (Public Organization)**

### **Declaration of Intent on Preventing and Fighting Corruption**

Film Archive (Public Organization), Ministry of Culture, is an organization run under proper administration and the principles of good governance. With social and environmental responsibility, all personnel involved determine to resist corruption. In accordance with the National Anti-Corruption Strategy - Phase 3 (C.E. 2017 – 2021) and under the internal control by COSO (The Committee of Sponsoring Organization of the Treadway Commission), we hereby issue a declaration of intent on preventing and fighting corruption as a code of conduct for executive board members, executive officers, and other authorities to strictly follow.

#### **Definition**

“To commit an act of dishonesty”, according to the Penal Code of Thailand - Section 1, means to do an act in order to procure, for oneself or the other person, any advantage to which he or she is not entitled by law.

“Fraudulent breach of duty”, according to the Organic Act on Counter Corruption, B.E. 2542, means the performance or omission of a particular act in office or in the course of official duty, or the performance or omission of a particular act under the circumstance likely to cause other persons to believe that the person so performing or omitting holds such office or has such duty although the office or duty is not held or assumed by such person, or the exercise of power in office or in the course official duty with a view to acquiring undue benefits for his or her own or for other persons.

“Wrongfully” means not following the law, government regulations, commanders’ orders, the cabinet resolutions, official customs, and legitimate practices, thus not conducting rightfully.

“Corruption” means abusing power to gain profits, fame, honor, or private interests. The acts include policy making such as imposing policies that provide advantages for particular persons or groups, preventing the organization or the public from getting the ultimate benefit.

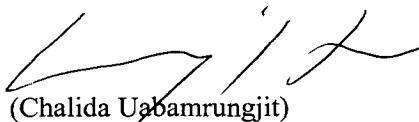
### **Policies to prevent and fight corruption**

1. Film Archive (Public Organization) must be a corruption-free organization.
2. Board of Directors, executive officers, and other officials of Film Archive (Public Organization) must not commit or approve any kind of corruption, direct or indirect, during all procedures and in all departments.
3. Board of Directors, executive officers, and other officials of Film Archive (Public Organization) must value the public interest more than that of their own and perform their duties with full transparency.
4. The procedures for carrying out policies must be consistently assessed.

### **Conducting guidelines**

1. On preventing the causes of corruption in procurement:
  - 1.1 Distribute procurement information using every kind of media.
  - 1.2 Provide standard procurement manuals.
  - 1.3 Design a system to specify the requirements and set the median prices.
2. Lay down the ground rules for charitable donations and the supporting of social activities.
3. Reassess the conducting guidelines and specifications in accordance with the orders and regulations of the Archive.
4. On encouraging participation to suppress fraudulent acts within the organization:
  - 4.1 Open channels for informers to file their appeals by written documents and other media.
  - 4.2 Provide safety for the informers, both during and after the investigation.
  - 4.3 The information on corruption received must be considered confidential.
5. On developing consciousness and work ethics within the organization:
  - 5.1 Every chief officer at every level must be a role model for his or her subordinates to bring about mutual consciousness.
  - 5.2 Instill understanding of ethics and morality in authorities at every level.
  - 5.3 Honor or reward authorities with good behavior to boost morale in the workplace.

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(Chalida Uabamrungjit)

Director of Film Archive (Public Organization)